

St. Paul Catholic Church Sacrament of Baptism Requirements

The Sacramental requirements for Baptism are listed below. The process takes approximately 90-days. All correspondence should be in the form of an email to: baptisms@spccnb.org

Is the child under 7-years-old?

Over 7 years old: He/she must have prior formal Catechetical instruction prior to his/her Baptism For further details: email us at baptisms@spccnb.org

1. Parents complete and submit Baptismal Form. The form can be picked up at Parish office or downloaded from the website www.spccnb.org

Are you a registered member of St. Paul or a member of another Catholic Church?

Parents Not a registered member:

- To register as a St. Paul Catholic Church member, download Registration Form from parish website www.spccnb.org. Submit to Parish Office.
- **From another parish:** You must provide a letter from the pastor, stating that you are active, registered and in good standing parish member

2. Must be a registered member of St. Paul Parish.

Required documents

Provide either of following

- certificate
- or hospital letter
- or final decree of adoption for an adopted child.

From another parish provide:

- a letter from the pastor, stating that you are active, registered and a member in good standing

3. Review Selecting Godparent (s) criteria

- Provide Godparents names (criteria on being a Godparent listed in back of page)
- Must be a man and woman
- Must be married by Catholic Church
- or, at least one Godparent must be a practicing Catholic
- who is 16-yrs. of age and
- must have received the three Sacraments: Baptism, Eucharist and Confirmation

Required documents

Godparent (s) not a member of St. Paul Catholic Church: Prior to scheduling Baptism, for Godparents from another parish:

- A Sponsor certificate (eligibility letter) should be submitted to the Parish Office, from your parish.
- **If you are registered at St. Paul Church no sponsor certificate is required.**

If any of required documents are not received 2 weeks prior to the scheduled Baptism date the reservation will be **cancelled.**

4. Both parents and Godparents are required to attend the Baptism preparation class at St. Paul Church.

- Contact Parish Office to register*
- Baptism Class Schedule: In (English) On 2nd Wednesday-every-other-month. (Spanish) On the last Saturday of each month. Sacraments: Baptism, Eucharist and Confirmation

Those not required to attend Baptism preparation class at St. Paul are:

- If you previously attended the class in another parish However, You must submit a letter from your previous parish.
- **Or if you previously attended the Baptism class at St. Paul, no letter required.**

Required documents:

For those who have attended a Baptism preparation class before,

- They must submit a letter from the parish where you took the class.

Required documents must be received 2 weeks prior to the scheduled Baptism date or your reservation will be **cancelled.**

We recommend that you begin making your plans for Baptism, at least 90 days in advance.